



Mini Grant Award Instructions 2023-24 Cycle

Congratulations! The Camas Educational Foundation Board of Directors and the Mini Grant Committee felt that your educational project would help bring innovation and inspiration to the students attending the Camas School District. We are so excited to see your work in action! Please feel free to document and share your progress and then invite us to any events or celebrations that feature your program's success.

To receive the grant money you have been awarded, please follow these steps:

Grant money for projects sponsored by school-related groups (teachers, administrators, in-school student groups) are distributed through the District Office. For these groups, normal District policy on spending applies (purchase orders, district credit cards, district Amazon account etc.) *****Please note Amazon purchases made on a personal account are not eligible for reimbursement per district policy. Please use your district Amazon account.*****

PTO, PTA, parents, or a non-profit that is separate from the school: Groups who are not operating in a school must submit for funding directly through the Camas Educational Foundation.

All Groups: Funds for Grants must be spent prior to reimbursement, and reimbursement requests must be made before June 30, 2024.

Please contact Dianne Amrine with any questions about your grant funds.

The District Office Contact for Reimbursement:

Dianne Amrine, Senior Accountant

Business Services, CSD

dianne.amrine@camas.wednet.edu

Please review the attached agreement, sign, and return to the mini grant committee at minigrants@cefcamas.org.

Julie Sparling

Mini Grant Chairperson, Camas Education Foundation